

## St. Joseph / St. Paul Religious Education Program Guidelines

1<sup>st</sup> – 8<sup>th</sup> Grade – Sunday – 10:45 AM – 12:00 PM

### Arrival

- Please drop your son/daughter off, **on time**, at the main entrance to school on Dimmick Street.
- Students will be allowed to enter the classroom at 10:40 a.m. This allows teacher's preparation time before your child enters the classroom.
- The school doors will be **locked at 11:00 AM**. If for any reason your son/daughter will be late or absent for Religious Education, we would greatly appreciate a call to let us know 989.723.4765.

### Dismissal

- All children will be dismissed from the main entrance of the school located on Dimmick Street.
- All doors will be **unlocked at 11:50 AM** for the safety of our children.
- Children in grades 1-2 are to be picked up at their classroom.
- Please pick up your child **on time**. Children become very anxious and nervous when their parent/guardian are not on time. If for some reason you are running late, please call 989.723.4765 to let us know. In doing so we can calm some of the anxiety in your son/daughter. If for unforeseen reasons you are late in picking up your child, they will be waiting in the Religious Education office for you.
- If someone other than a parent/guardian is taking your son/daughter home, you **MUST** notify the Religious Education office, 989.723.4765. This is for the safety of your son/daughter.

### Absences, Homework & Make-Up Lessons

- **It is very important that your child be at every class session.** Your child misses the lesson taught as a whole in a group setting, misses any extra detail to the lesson and most importantly is missed by their classmates and teacher.
- Every lesson is important! Your son/daughter will be asked to make up any lessons missed. Parents are asked to get any make-up work for a missed class directly from their child's catechist. Any homework or missed assignments are to be done and turned into your child's catechist when due. Each catechist will be keeping track of their student's homework and missed work. If homework is not turned in on a regular basis, the Director of Religious Education will give the parent a reminder call.

### Discipline

- If your son/daughter is having a problem with behavior in the classroom, the teacher will try to handle this.
- If your son/daughter is not responsive to the teacher, your son/daughter will be sent to the Director of Religious Education office to resolve the issue.
- If your son/daughter and the Director of Religious Education can not resolve the issue, the parents will be called for a conference.

### Severe Weather

- Safety comes first! If you feel your roads are too dangerous to drive on because of weather, please stay home. If you are unsure if Religious Education will be open, please call the Religious Education Office at 989.723.4765 and listen to the greeting message.

### Food

- **DO NOT** send your son/daughter with and food or drink during class time. We recommend that you give your son/daughter a healthy snack before coming to Religious Education.

### Announcements

- All information and reminders regarding Religious Education and Sacramental preparation will be placed in the Parish Bulletin or sent by Email. Please read the bulletin and check your email each week.

### Sacraments - Reconciliation, Holy Eucharist and Confirmation

- Preparatory lessons for the Sacraments of Reconciliation and **First Holy Eucharist begin in first grade**. First grade focuses on strengthening your child's faith in God and prayer. Second grade focuses on the meaning of the Sacraments and preparation to receive the Sacraments.
- Preparatory lessons for the Sacrament of Confirmation begin in the seventh grade and continue in the eighth grade. This is a **two-year** program. The Sacrament is usually received in the spring of your son/daughter's eighth grade.